SCRUM MEETING WEEK 8

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​We had a quick checkup prior to the official scrum meeting to ensure that all work from previous week was completed and to ensure alignment and cohesion within the course. | ​​We made sure we were on track and ready to tackle different problems. | ​​Completion of milestone 3 having good progress on coding |

**:busts_in_silhouette: Sprint team members**

|  |  |
| --- | --- |
| **Name** | **Role** |
| ​​ Muskaan | ​​ Documentation |
| Zaynb | Documentation |
| Tatum | Coder |
| Joy | Coder |
| Kevin | Documentation |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​Milestone 3 |
| **Issues completed** | Correcting and perfecting diagrams and plans |
| **Issues left** | none |
| **Team Capacity** | ​​ 40 hours |
| **Summary** | ​​We were able to finish our class diagram, sequence diagram and begin coding. We started coding this week. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​ March 5, 2024 |
| **End date** | March 12, 2024 |
| **Sprint theme** | ​​ Milestone 3 completion and coding |
| **Team capacity** | 40 hours |
| **Issues capacity** | Coding: 30-35 hours  Polishing sequence, class diagrams: 5 hours  Testing plan: 5 hours |
| **Individual capacity** | Joy: 8 hours  Tatum: 8hours  Muskaan: 8 hours  Zaynb: 8 hours  Kevin: 8 hours |
| **Potential risks** | Falling behind on coding, difficulties in implementing testing methods. |
| **Mitigations** | Consultation with TA, organization within scrum |

**:books: Sprint planning resources**